



# ALABAMA RECORDING REQUIREMENTS

## MORTGAGE TAX

- Rate: \$1.50 per \$1,000 based on mortgage amount
- Payable to "Judge of Probate" in the county where property is located
- A long-term debt is any security instrument due more than 3 years from date of note
- On multi-state transactions a Recording Order from the Alabama Department of Revenue is required if not paying tax on full amount of debt

## DEED TAX

- Applies to warranty, limited warranty, quitclaim, or other conveyance deeds
- Rate: \$1.00 per \$1,000 of sales price (less tax paid on debt secured by mortgage recorded simultaneously with deed)
- Deed Tax is payable to "Judge of Probate" in county where property is situated
- A Sales Validation Form is required unless all requisite info is in the deed

## RECORDING CHARGES

- First page: \$10.00
- Each additional page: \$3.00
- Charges vary by county
- Cross references are \$2.00 each

## DOCUMENT FORMATTING RULES

- Documents (except affidavits) must be acknowledged by a notary
- T notary seal must be visible on the instrument
- Corporations require attesting signature and/or corporate seal